

**MINUTES OF THE REGULAR MEETING OF
BOARD MEMBERS OF THE
LAKE WASHINGTON STANITARY DISTRICT
June 14, 2021**

1. Call to Order

Vice-Chairman Aukes called the Regular Meeting of the Board at 7:00 p.m. on Monday June 14, 2021. The meeting was held Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

2. Roll Call

Present: Paul Aukes, Tom Dougan, Jim Halbur, Randy Westman, and Bob Schmillen (via telephone),

3. Review and approval of the agenda

Resolution 21.25: Member Dougan moved to approve the agenda. Upon a second from Halbur, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

4. Review and approval of the Minutes of the May 10, 2021, Regular Meeting

Resolution 21.26: Member Halbur moved to approve the minutes of the May 10, 2021, Regular Meeting. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

5. 2020 Annual Audit Report

- Gregg Burkhardt reviewed the 2020 annual audit. With no significant changes, over 2019 audit.

6. Officers' reports

a. Chair – Bob Schmillen

- Employee policy completed and sent to the LMCT.

b. Vice- Chair Paul Aukes

- No Report.

c. Treasurer

- Treasurer Halbur reviewed the Cash Activity Report. The balance of the checking account as of April 30, 2021, was \$1,051,470.79. Reviewed the bills totaling \$53,024.58.

Resolution 21.27: Halbur moved to approve the report and pay the bills. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

- The Balance of the checking account after the bills are paid, deposits, and payroll deductions are made will be \$1,056,639.19.
- Reviewed May 31, 2021, financial statements.

Resolution 21.28: Halbur moved to approve the May 31, 2021, Balance Sheet, and Income Statements. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

d. Secretary

- The Workers Comp policy renewal has been completed and returned to the insurance agency.

Resolution 21.29: Member Aukes move to approve the 2020 Audit report. Upon a second by Halbur, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

7. Open forum for Constituents

- None.

8. Old Business

a. Engineering

- Camp Patterson may be constructing an addition bath house. And inquired if the grinder would handle the added flow. Contacted SEH, they have investigated, and recommended requirements for the project.

b. System Maintenance

- No maintenance issues currently.

c. **Review 2021 Calendar of Events**

- Reviewed Calendar with no change needed at this time.

d. **Other**

- None.

9. New Business.

- Reviewed contract with USIC, for locates, and recommended signing the contract.

10. Discuss Agenda for the July 12, 2021, Regular Meeting

- The agenda will be set next week.

11. Adjournment

The Meeting was adjourned at 8:12 p.m.

Respectfully Submitted

James Deike

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Secretary