

**MINUTES OF THE REGULAR MEETING OF  
BOARD MEMBERS OF THE  
LAKE WASHINGTON STANITARY DISTRICT  
April 12, 2021**

**1. Call to Order**

Chairman Schmillen called the Regular Meeting of the Board at 7:00 p.m. on Monday, April 12, 2021. The meeting was held Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

**2. Roll Call**

Present: Paul Aukes, Randy Westman, Bob Schmillen, and Tom Dougan, and Jim Halbur.

**3. Review and approval of the agenda**

**Resolution 21.18:** Member Aukes moved to approve the agenda. Upon a second from Halbur, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**4. Review and approval of the Minutes of the March 8, 2021 Regular Meeting**

**Resolution 21.19:** Member Dougan moved to approve the minutes of the March 8, 2021 Annual Meeting. Upon a second from Westman, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**5. Officers' reports**

**a. Chair – Bob Schmillen**

- No Report.

**b. Vice- Chair Paul Aukes**

- No Report.

**c. Treasurer**

- Treasurer Halbur reviewed the Cash Activity Report. The balance of the checking account as of 2/28, 2021 was \$1,037,120.76. Reviewed the bills totaling \$49,501.81.

**Resolution 21.20:** Halbur moved to approve the report and pay the bills as amended. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

- The Balance of the checking account after the bills are paid, deposits, and payroll deductions are made will be \$1,035,510.51.
- Reviewed March 31, 2021 financial statements.

**Resolution 21.21:** Halbur moved to approve the March 31, 2021 Balance Sheet and Income Statements. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

**d. Secretary**

- No Report.

**6. Open forum for Constituents**

- None.

**7. Old Business**

**a. Engineering**

- No report.

**b. System Maintenance**

- No maintenance issues currently.

**c. Review 2021 Calendar of Events**

- Reviewed Calendar with no change needed at this time.

**d. Other**

- None.

**8. New Business.**

- Reviewed the late fees being charged by vendors. Auto-pay will be set up so the fees will not be charged.

**9. Discuss Agenda for the May 10, 2021 Regular Meeting**

- The Agenda will be set next week.

**10. Adjournment**

The Meeting was adjourned at 7:22 p.m.

Respectfully Submitted

*James Deike*

James Deike  
Secretary